

# Echo Smartpen



writing success anytime, anywhere!

# Using Livescribe Desktop with the Echo SmartPen



Double click the **Livescribe Desktop** icon to **Open** the software or go to **Start, Programs, Livescribe and Livescribe Desktop**.



The following window will open.

A screenshot of the 'Welcome to Livescribe Desktop' window. The window has a title bar with 'Audio' on the left, 'Welcome to Livescribe Desktop' in the center, and 'Livescribe Online' with a close button on the right. The main content area is titled 'New In Livescribe Desktop' and features a large graphic with the text 'What's new in livescribe.desktop' and 'Livescribe™ Connect™'. Below this, it says 'Easily send notes and audio to people and destinations of your choice – all from your paper or Livescribe Desktop!'. The graphic shows a central notepad with a 'Send' button, surrounded by icons for Facebook, Google Docs, Google Sites, Microsoft OneNote, Evernote, Email, and Mobile. At the bottom, there are two panels showing the 'Connectors' list in the software, with instructions on how to set up and use the connectors. A 'Learn More' button is also present. The footer contains a checkbox for 'Show this window when Livescribe Desktop opens.' and a 'Close' button.

Audio Welcome to Livescribe Desktop Livescribe Online

New In Livescribe Desktop

What's new in livescribe.desktop

**Livescribe™ Connect™**  
Easily send notes and audio to people and destinations of your choice – all from your paper or Livescribe Desktop!

Facebook Google Docs Google Sites Microsoft OneNote Evernote Email Mobile

To set up Livescribe Connect, click on one of the connector icons in Livescribe Desktop.

Simply drag and drop your pages to the connector icons to quickly send or share them.

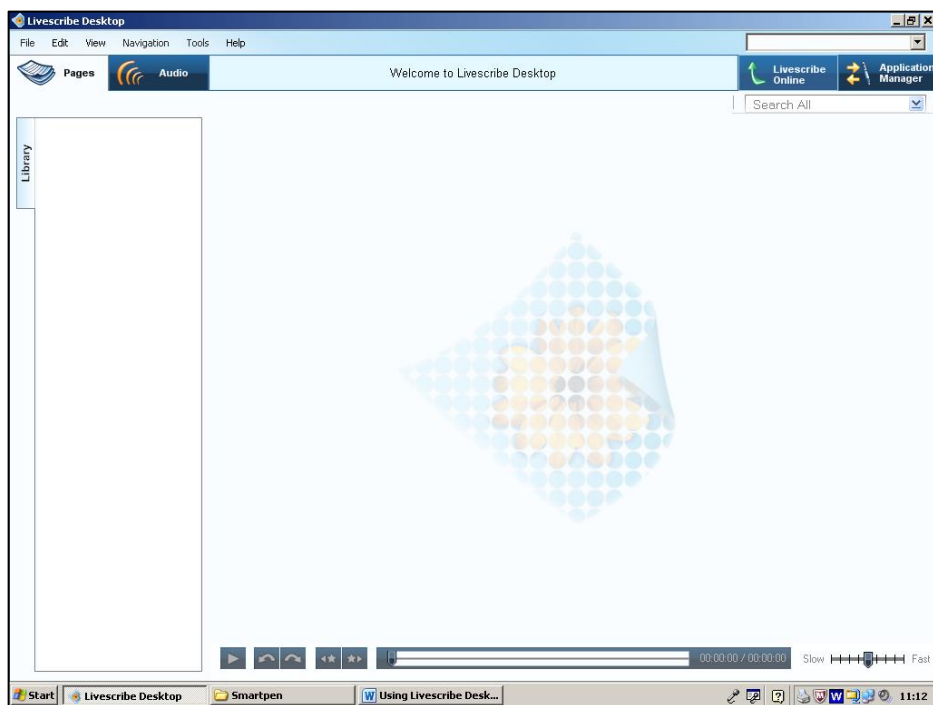
[Learn More](#)

\*These connectors are only available with Livescribe Connect Premium. LIVESCRIBE, ECHO, PULSE, PAPER REPLAY, CONNECT, and NEVER MISS A WORD are trademarks of Livescribe Inc. All other trademarks are properties of their respective owners. Copyright © 2007–2012. All rights reserved.

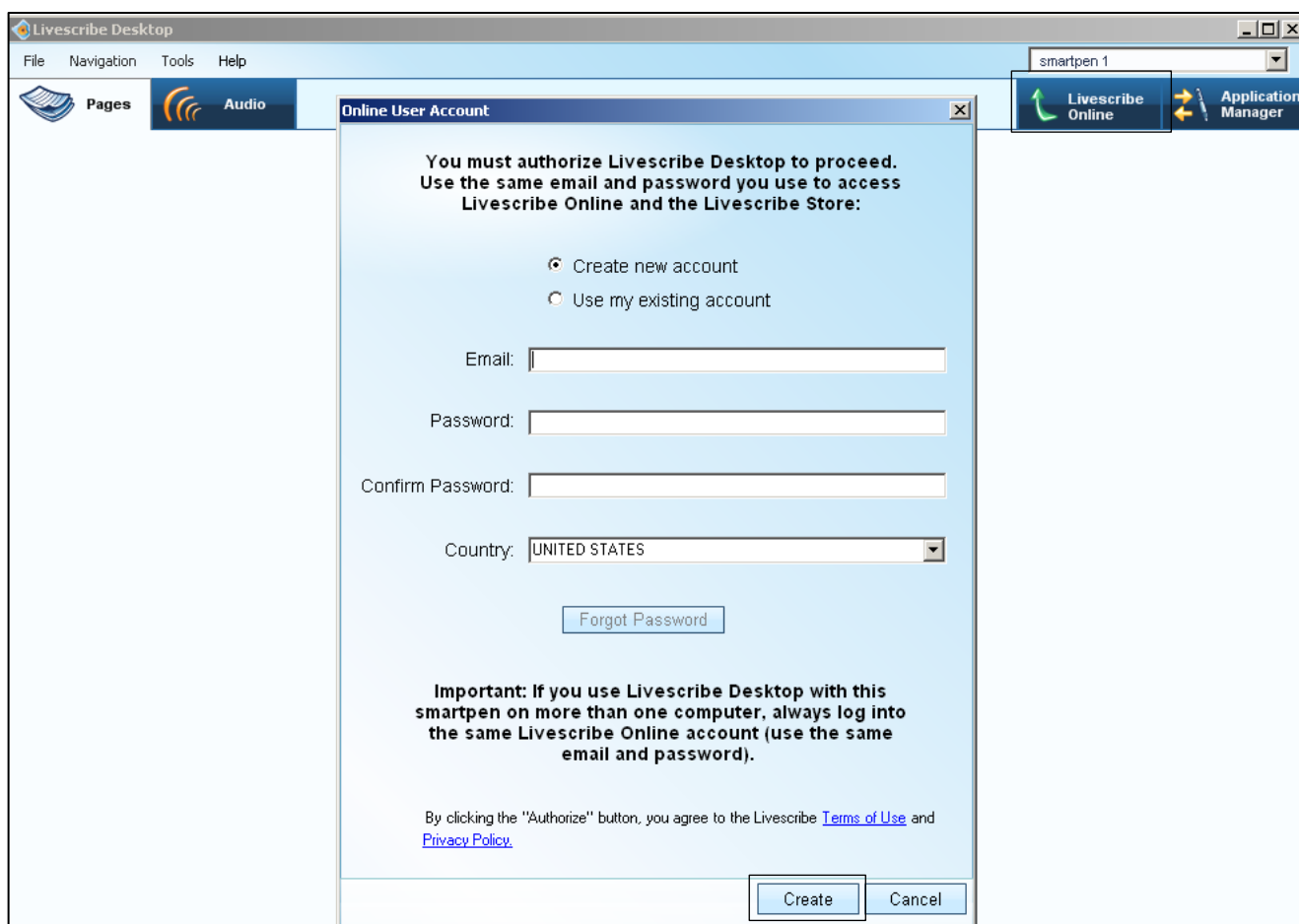
Show this window when Livescribe Desktop opens. [Close](#)

Click **Close** in the bottom right corner to close the demo panel. You can learn more later.

You will see the opening screen.

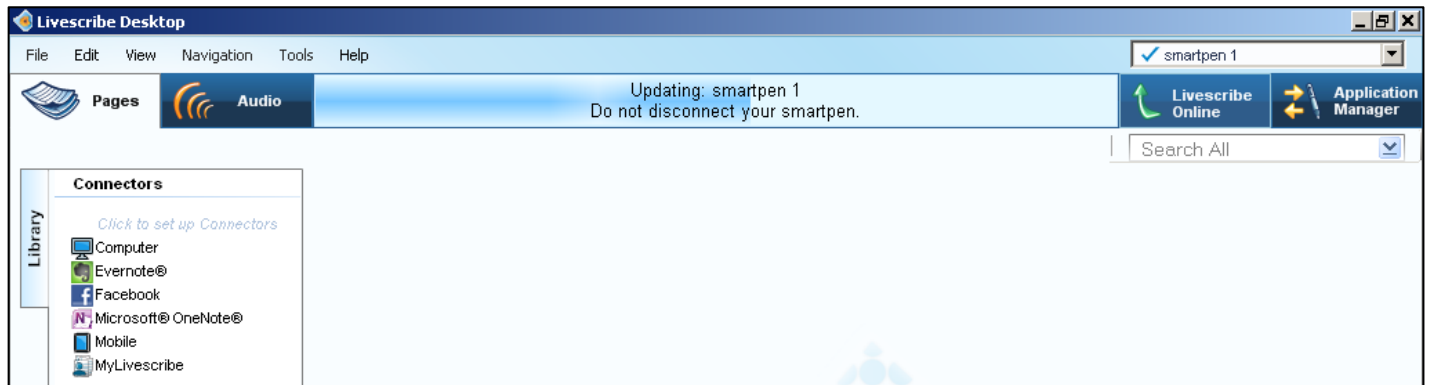


You need to create a **Livescribe Online** account by clicking **Livescribe Online** tab.



Fill in the sections and click **Create**.

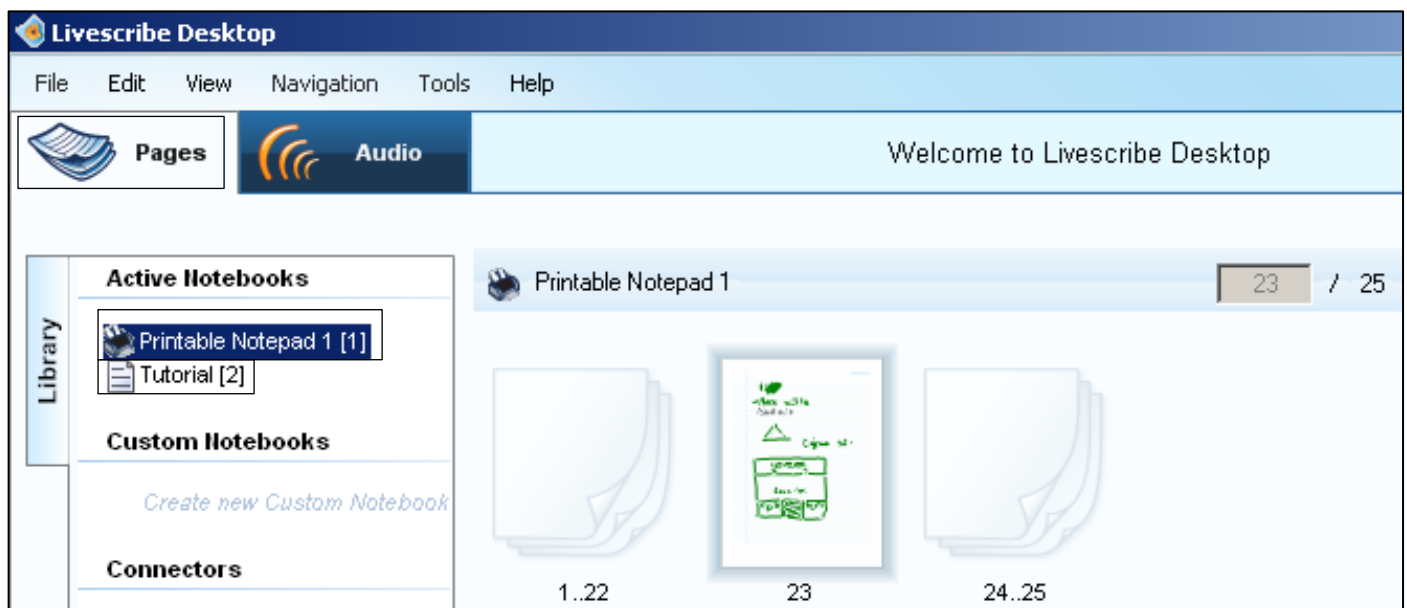
When you first set-up your **Smart Pen** you may be asked to update the **Livescribe Desktop** software and **name** your **Smart Pen**, just click **OK** this should only take a few minutes. Using the **USB** lead, plug your smart pen into the PC. You will see the **connecting** image on the smart pen display.



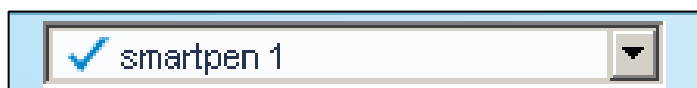
When this is complete you will be able to see your **Active Notebooks** on the **Pages** tab in the **Library** section and your **Audio** files on the **Audio** tab.

**Note:** the **Tutorial (2)** is a demo file in-built into the **Smart Pen**. See below.

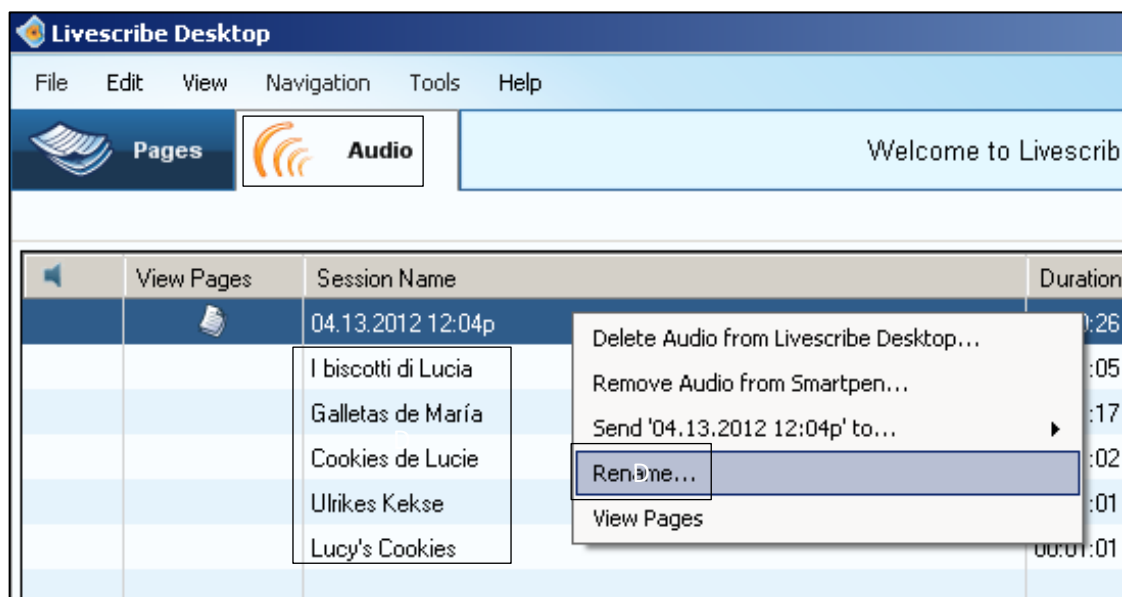
This is the **Pages** tab with your **Notepad** containing your drawings combined with sound.



In the top right of the screen you can see the name of your smart pen. You can name this anything when you first set this up.



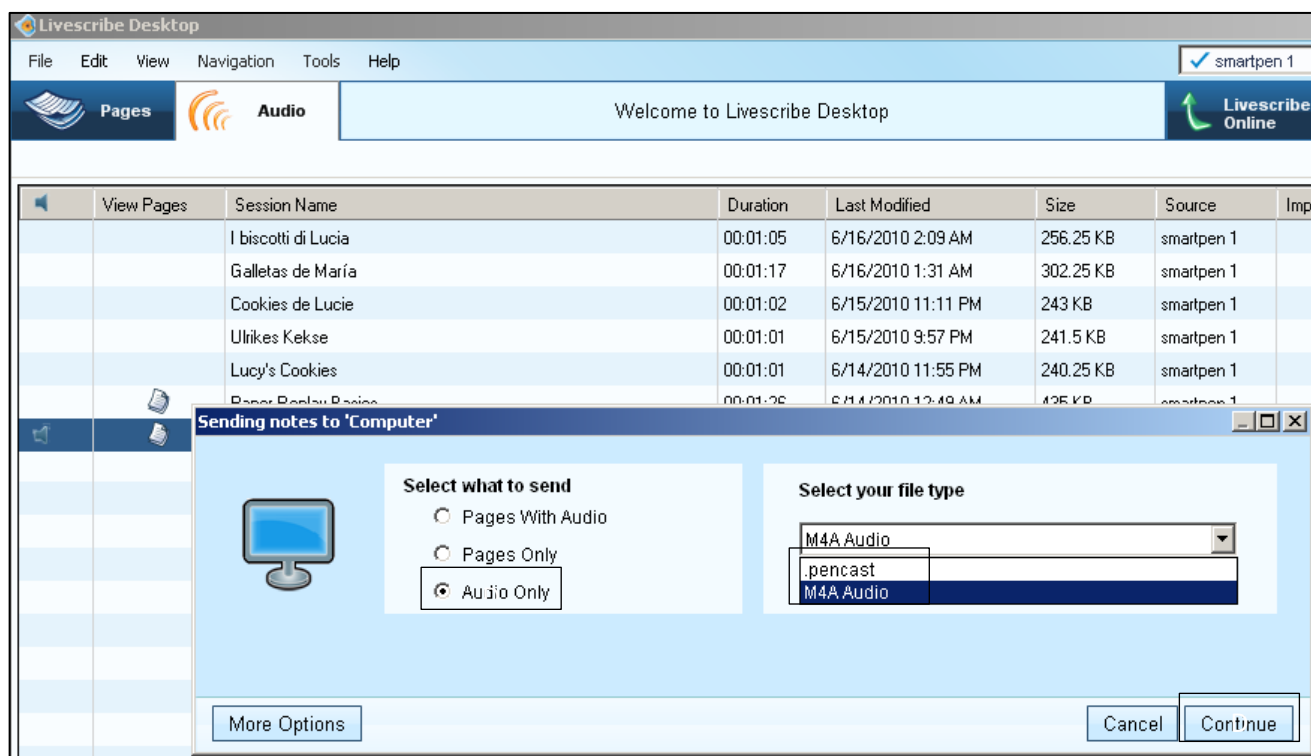
This is the **Audio** tab with your **sound files**. Some are demo files but your sound files are saved with **Date and Time** created as the file name. Double click to listen to sound files.



The sound files are saved with a default name but you can **right** click and **Rename** to something suitable. These are just what you said without the writing.

## Saving Audio Files as MP4 Files

Right click any sound-file and **Send to Computer**.

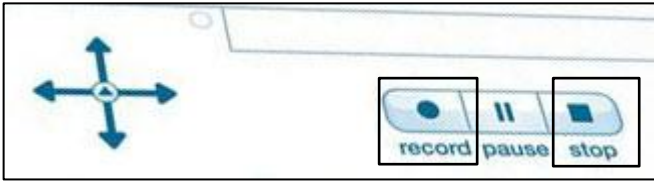


The **Sending notes to Computer** window will open, in the **Select what to send** section choose **Audio Only** and in the **Select your file type** section choose **M4A Audio** and click **Continue**.

Choose a location to **Save** and a suitable file name and save in the usual way. You will be able to listen to these sound files on iPod, iPad, laptop and PC etc. You can convert them to **MP3** with a free converter from the Internet. <http://www.xilisoft.com/audio-converter.html>

## Recording what you Write and Say

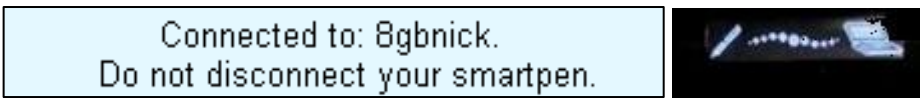
**Switch** on your Echo Smartpen and **Open** your Livescribe Notepad. Make sure you disconnect the Smart pen before you begin.



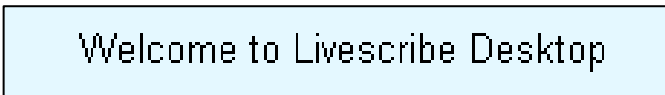
Touch the end of the Smartpen onto the **Record** button you will hear a sound to say it is recording. Write some notes and talk about them while you are writing when you are finished touch the end of the pen onto the **Stop** button.

Now touch any of the text with the **pen** on the page and you will hear everything played back.

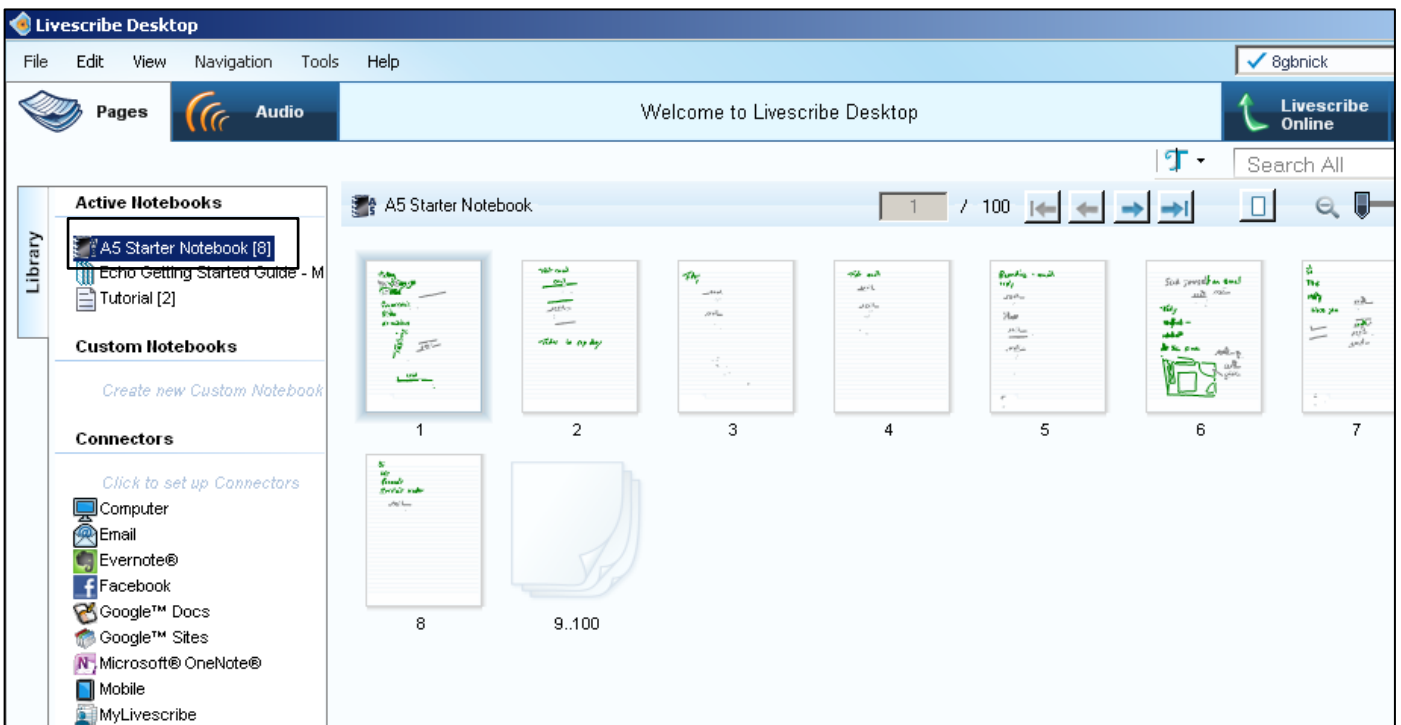
**Open** the **Livescribe Desktop** software and **Reconnect** your Smartpen to your **PC**. You will see the following message as well as the **connected** image on the Smart Pen.



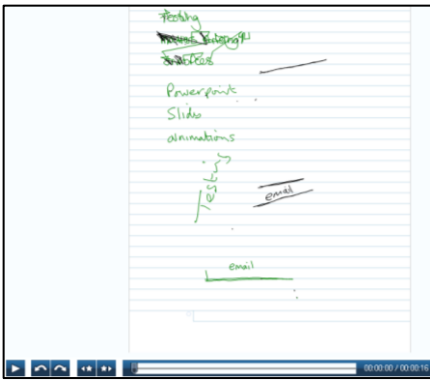
When it has finished it will say.



You will see all your Pencasts when you click on the **Notepad** you have used with the pen.



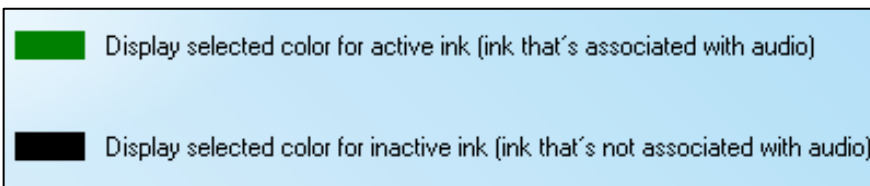
**Double left** click one of them to **Open**. You will see the following window.



**Hover** your mouse over the **green text** or **drawings** and your pointer will change to a **Hand**, click on some green text the **Pencast** will play back from that moment in time.

The text in **Green** is what you have **written** with the pen and what you **said** at that time. (With Audio)

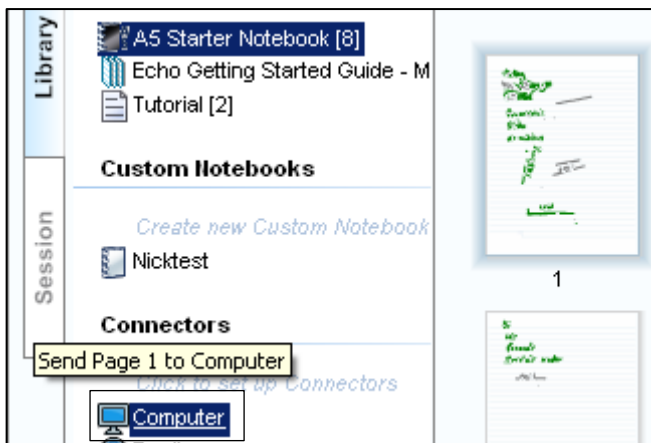
The text in **Black** is what you have **wrote** or **drawn** without **speaking**. (No Audio)



## Saving Pencasts to your PC

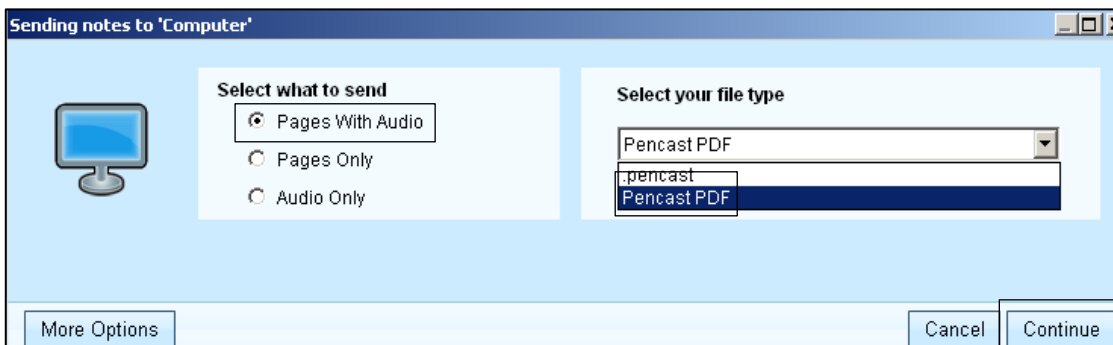
Once you have your pencast in **Livescribe Desktop** you can easily get them onto your **PC**.

Go onto the **Library** tab on the left hand side click on the **Notepad** you are using and select a pencast from the right hand side.



**IMPORTANT:** Archiving a notebook or individual pages to your **Livescribe Desktop** deletes your notes (ink data) and audio from your smartpen. Because of this, your smartpen will no longer interact with the physical Livescribe™ dot paper product that you archived. That is, when you tap the notes in your archived physical notebook, the smartpen will not play back any audio.

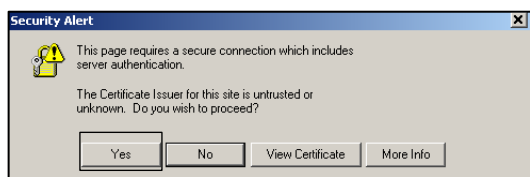
**Left click and Drag** onto the **My Computer** icon and the following window will open.



In the **Select what to send** area choose **Pages With Audio** this will save it as a **Pencast PDF**. Anyone with the latest version of **Acrobat Reader** will be able to listen and see the Pencast. Click **Continue**. (See above)

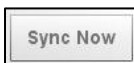
You can also **right click** a **Pencast** and send to **My Computer** as an alternative to the above.

If you see this message click **Yes** you may have to do this more than once.



You must plug your smart pen into the **USB** port to download the file to your **Livescribe Desktop**.

## Sending Pencasts by Email



You need to set up your **email** information by using the following info, then click **Sync Now** in the top right of the screen. Make sure to connect your **Smartpen** to the **PC**.

▼ **Outgoing Message Info:**

Your Name:  \*

Your Email Address:  \*

Default Subject:

Always BCC emails to:

Signature:

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▼ **Email Setup Info:**

Email Service:  \*


User Name:

Password:

Outgoing mail server (SMTP):  \*

Port:  \*

Use a secure connection (SSL):  \*



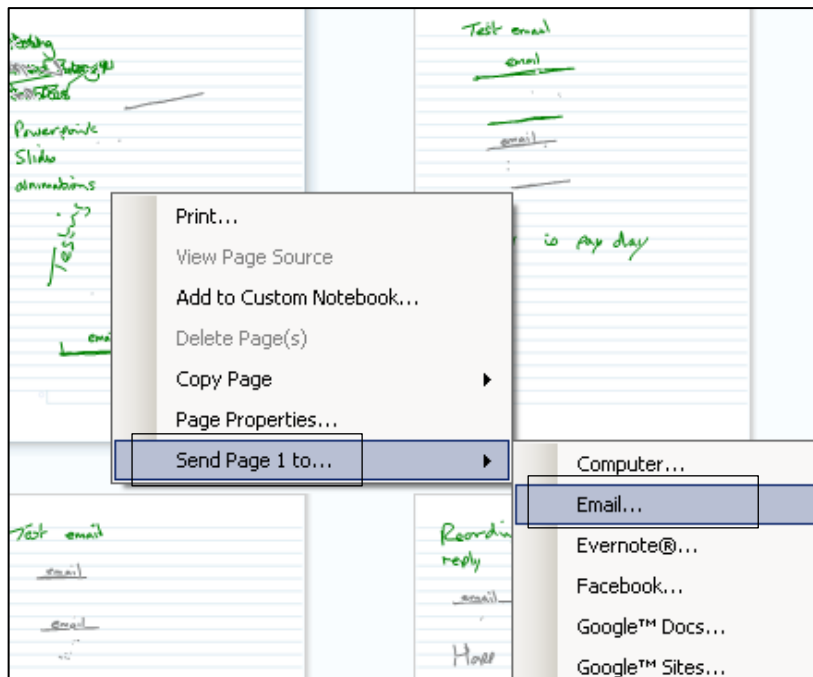
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► **Address Book:** [\(3 entries\)](#)

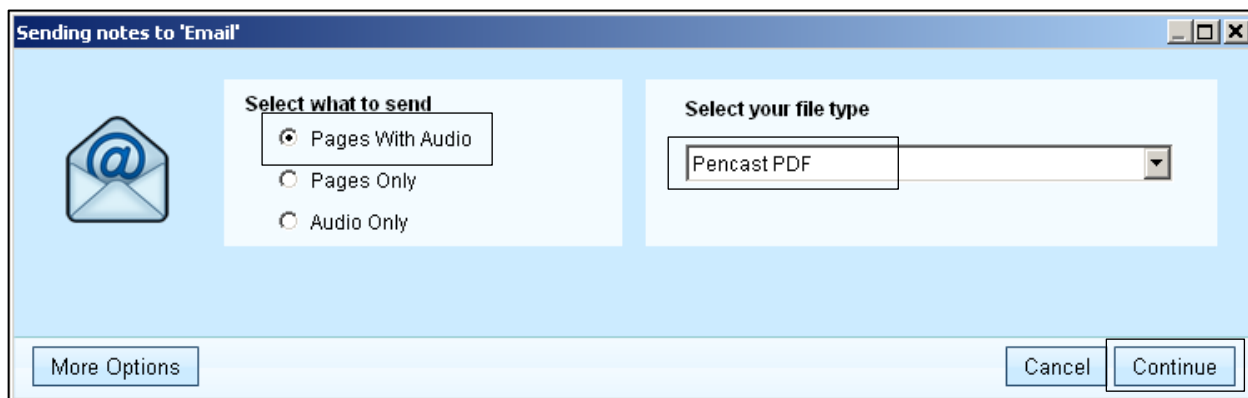
This **Email Connector** is for the **Exchange1** set-up in college. Remember it will be different at home. If **All** your details are correct you can click the **Send Test Email** button it should go **Green**.



Another useful way to email Pencasts is to **Right** click on one and **send pages to Email**.

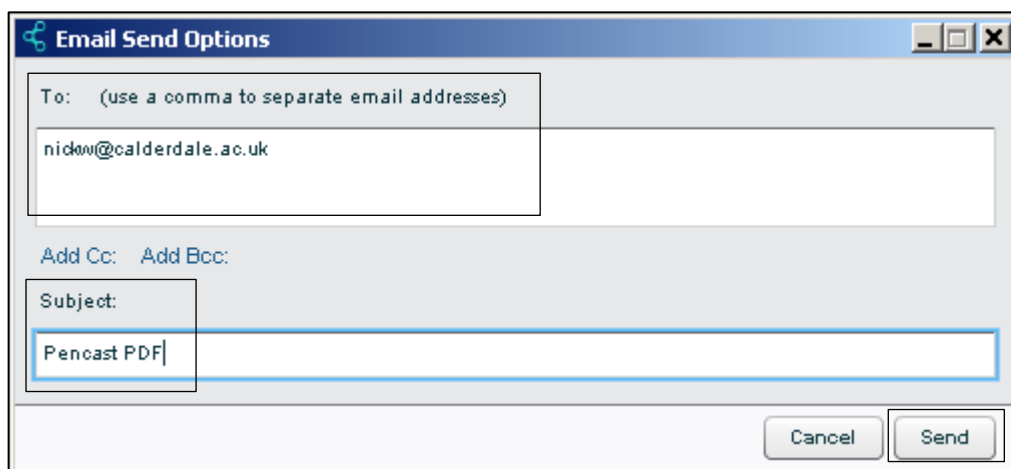


The **Sending notes to “Email”** window will open.



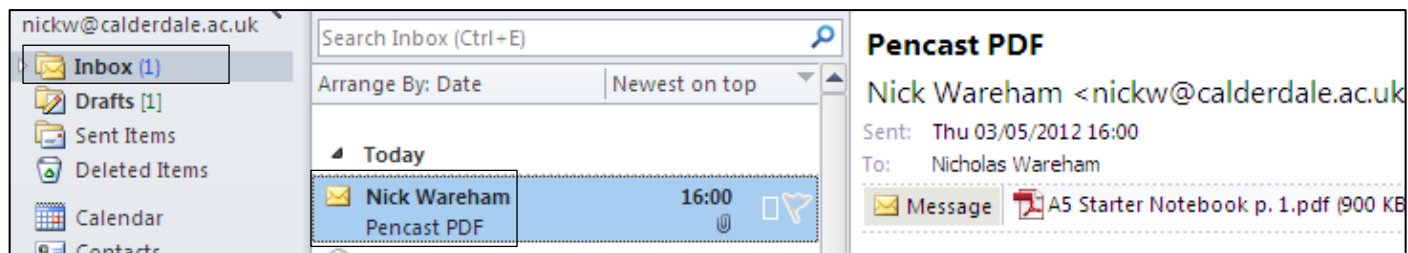
Choose the **Pages With Audio** option and **Pencast PDF** as the type then click **Continue**.

The **Email Send Options** window will open.



In the **To** section type the email address and give it a subject in the **Subject** section. Then click **Send**.

This should appear in your **Inbox**.

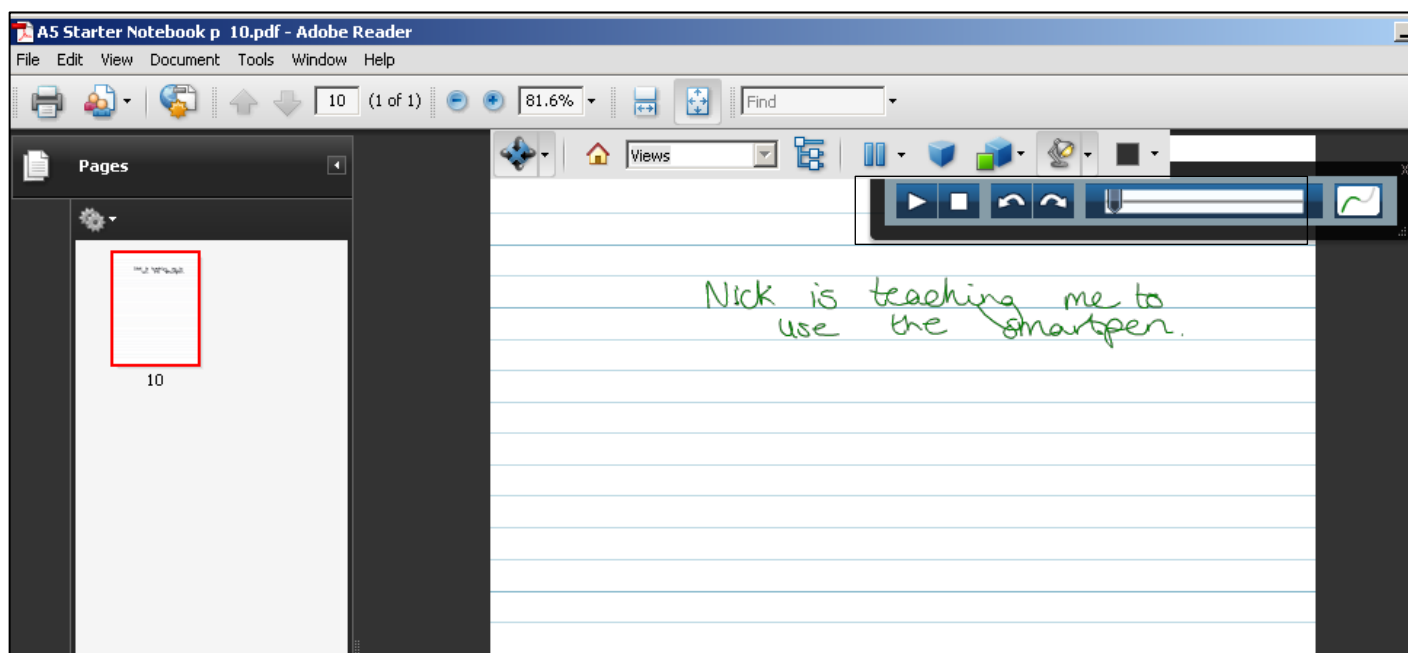


**Open the attachment**

(**Note** you will need the latest version of **Acrobat Reader** which is **Acrobat Reader 11** at the moment to play this back)

**Control Click** this link to get the latest version <http://get.adobe.com/uk/reader/>

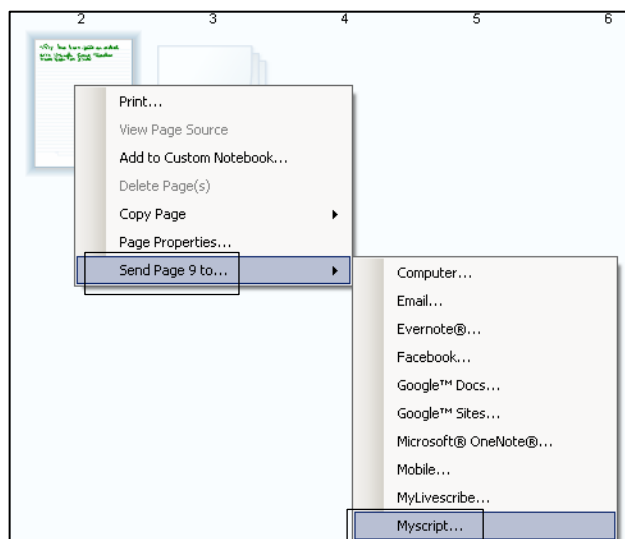
It should look like this with the playback controls, click play to see and hear the pencast.



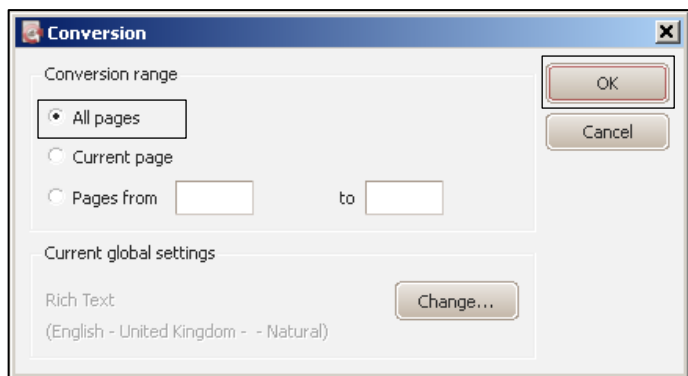
## Transcription to Text using MyScript for Livescribe



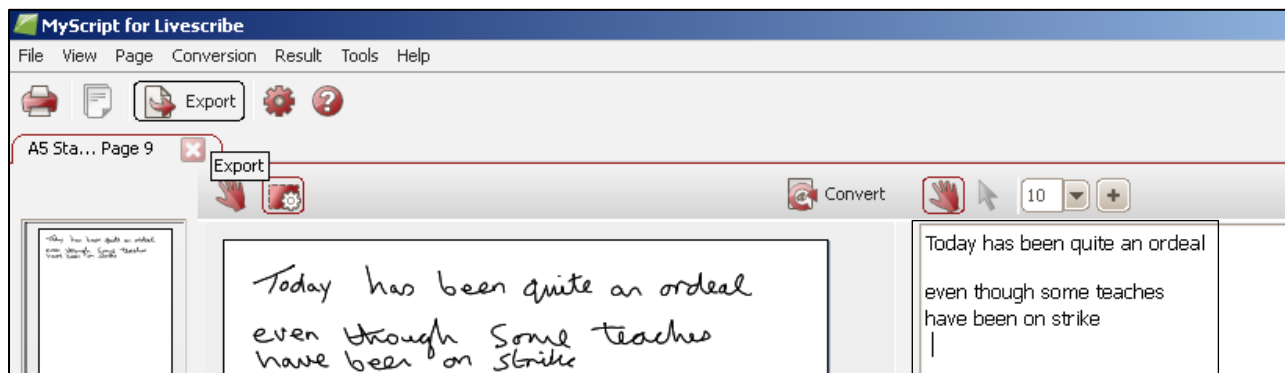
Once **MyScript** is installed you can **right click** any Pencast and send it to **MyScript**.



The **Conversion** window will open. Make sure **All pages** is selected then click **OK**.



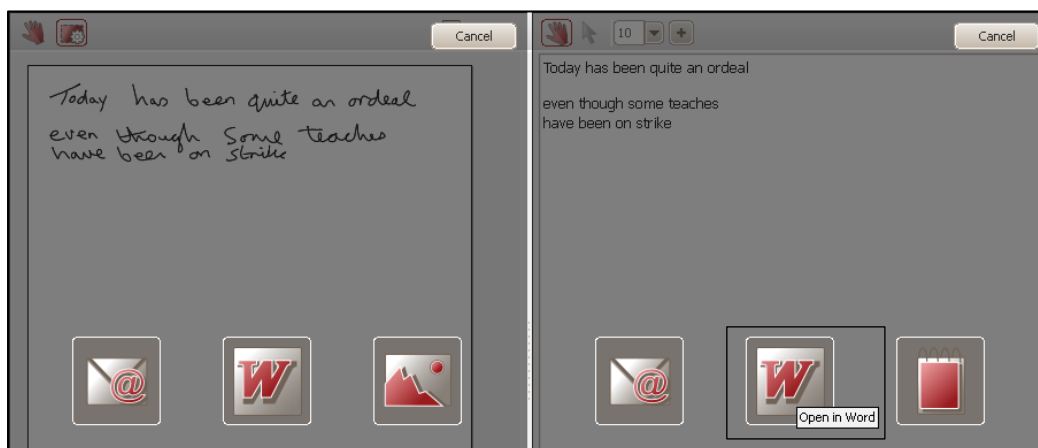
**MyScript for Livescribe** will open.



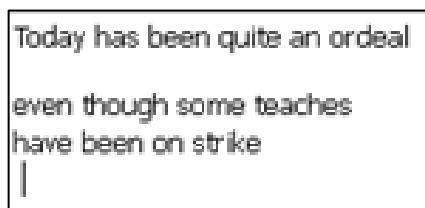
Your hand written and or drawn Pencast appears in the **left hand pane** and a text **conversion** will appear in the right hand pane. Click the **Export** button.

You will see the following window.

In the **right** hand pane click the **Open in Word** button.



Your text will appear in a Word Document, don't forget to proof read your text in the word document as its not 100% accurate.



## Some Youtube Videos to Help

Control and Click to follow link or Copy and Paste to your Address bar.

Livescribe Desktop Software - Main Features

<http://www.youtube.com/watch?feature=endscreen&NR=1&v=B2Xk0tHtUUU>

Save, Organize and Access with Livescribe Desktop

<http://www.youtube.com/watch?v=0tIS4DzttkE>

How to export a Pencast from the Livescribe Desktop software

<http://www.youtube.com/watch?v=37-ntRelpTA>

How to Record and Share a Pencast

<http://www.youtube.com/watch?v=wJTyfURs5Q&feature=related>

Livescribe Pencast converted to YouTube

<http://www.youtube.com/watch?v=yDGNvzD4to0&feature=related>

Livescribe - Transcription to Text using MyScript for Livescribe

[http://www.youtube.com/watch?annotation\\_id=annotation\\_752605&v=gO5GwLFIN3s&feature=iv&src\\_vid=uNz2sLY-gNE](http://www.youtube.com/watch?annotation_id=annotation_752605&v=gO5GwLFIN3s&feature=iv&src_vid=uNz2sLY-gNE)

Sending Notes and Audio to Email with Livescribe Connect

<http://www.youtube.com/watch?v=9gJVRWlu37M&feature=related>